



Request for Proposal (RFP)

Date: 2 July 2010

Dear Sir/Madam,

Subject: Impact Assessment Baseline Study - Glob@l Libraries Bulgaria

You are requested to submit a proposal for “Impact Assessment Baseline Study - Glob@l Libraries Bulgaria”, as per the enclosed solicitation documents.

2. To enable you to submit your proposal, attached are:

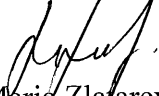
- i. Instructions to Offerors(Annex I)
- ii. UNDP General Conditions of Contract for Services.....(Annex II)
- iii. Terms of Reference (TOR).....(Annex III)
- iv. Impact Planning and Assessment Framework (IPAF).....(Annex IV)
- v. Proposal Submission Form(Annex V)
- vi. Price Schedule(Annex VI)

3. Your Proposal comprising of a technical part and a financial part, in separate sealed envelopes, should reach the following address no later than 12 p.m. on 2 August 2010.

United Nations Development Programme (UNDP)
Glob@l Libraries Bulgaria
2, Denkoglu Street, Sofia 1000, Bulgaria
Ms. Nevena Alexieva, Programme Associate
e-mail: nevena.alexieva@undp.org

4. If you request additional information, we would endeavor to provide information expeditiously, but any delay in providing such information will not be considered a reason for extending the submission date of your proposal.
5. You are requested to acknowledge receipt of this letter and to indicate whether or not you intend to submit a proposal.

Yours sincerely,


Maria Zlatareva
Head of Office